

RESTRICTED

EXECUTIVE TO THE DIRECTOR

8 October 1948

EXECUTIVE FOR PERSONNEL AND ADMINISTRATION

Status Report on Transfer of Washington Document Center

1. At 1000 hours on 8 October 1948 a meeting was held regarding the transfer of the Washington Document Center and was attended by representatives of G-2, ONI, Washington Document Center, ICAPS, ONE, and P & A.

2. It was stated that the termination notices issued to civilian personnel of the Center had been withdrawn and that new notices would be issued to be effective at the end of 60 days. This date would, of course, be after 1 December 1948, at which time CIG plans to assume responsibility for the Center. Also, it was stated that tentative arrangements had been made with the Public Buildings Administration to assume the responsibility for the space occupied by the Washington Document Center in the Stewart Building, 6th and D Streets, N.W. A letter to the Public Buildings Administration has been written on this subject.

3. It was agreed by all in attendance that the matter of assignment of military and Naval personnel after 1 December 1948 had not been settled. Therefore, Captain Murphy (Navy) and Col. Blocker (War) were requested to obtain letters from each of their departments advising the Director, CIG, as to the number of personnel who would be allowed to remain in the Washington Document Center. It was further agreed that the existing letter from General Chamberlin and Admiral Inglis offering the Washington Document Center to CIG would not be replied to until the personnel situation has been settled.

4. It was agreed that Colonel Perry, ONE, would assume operational responsibility for the Washington Document Center and Colonel Haynes, ONE, would assume administrative responsibility. Colonel Haynes and Colonel Perry were requested to jointly prepare a Table of Organization for the Washington Document Center to be submitted to the Executive for Personnel and Administration for the establishment of Civil Service positions for the transfer of civilian personnel on or about 1 December 1948. Also, it was called to Colonel Perry's attention that the matter of security should be settled prior to the transfer of civilian personnel to CIG after a determination had been made as to the personnel to be transferred.

5. It is believed that the Personnel and Administrative Branch has completed all actions which are necessary at this time in connection with this transfer.

"SIGNED"

WIMcHugh:mew

cc: Mr. Edgar

Col. Perry ✓

Col. Haynes

Mr. Lightsey

Mr. Saunders

Return to Col. Harris, P&A

Approved

WILLIAM H. HARRIS

Colonel, CAC

Executive for Personnel and Administration

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